

POLICY

OLD BRIDGE BOARD OF EDUCATION

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BOARD COMMITTEES

BYLAW SUSPENDED 10-16-07

0155 BOARD COMMITTEES

The Board of Education authorizes the creation of committees of Board members charged to conduct studies, make recommendations to the Board, and act in an advisory capacity. Committees are not authorized to take action on behalf of the Board.

Standing Committees

The Board may authorize the establishment of such standing committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for Board action. The following rules will govern the appointment and function of such committees:

1. The committee shall be established through action of the Board.
2. The committee chairperson and members shall be appointed by the Board President no later than the regular meeting of the month following the Organization meeting.
3. The committee shall be provided with a list of its functions and duties.
4. The committee may make recommendations for Board action, but it may not act for the Board.
5. The Board President and Superintendent or his or her designee shall be ex officio members of all standing committees.
6. All standing committees shall be dissolved at the end of the Board's year at the annual organization meeting. They may be dissolved at any time by a majority vote of the Board.

Special Committees



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Special committees may be created for special assignments. The same rules shall apply to special committees as apply to standing committees, except that they shall be dissolved upon completion of their assignment.

Committee of the Whole

The board reserves the right to meet and work as a committee of the whole in informational, discussion, and exploratory sessions. No official action shall be taken at these meetings, unless so advertised.

Standing Committees of the Board

The standing committees shall advise the Board of Education and make recommendations in its areas of responsibility, after consultation with the Superintendent and his or her staff whenever appropriate.

- A. The standing committees shall be the following:
 1. Athletics/Health/Visual and Performing Arts
 2. Buildings, Grounds and Transportation
 3. Curriculum and Technology
 4. Finance
 5. Food Services
 6. Personnel/Negotiations
 7. Policy
 8. Public Relations and
 9. Strategic Planning
- B. PTA and Citizen Participation
 1. All standing committees, except Personnel/Negotiations and Strategic Planning, shall have a maximum of 25 members (exclusive of Board of Education members) approved by the committee chair and consisting of teachers, supervisors, administrators, other staff members, and members of the community. The citizen members will be selected from among those members of the community who submitted a letter of interest to the office of the Assistant Superintendent for Business/Board Secretary.
 2. Personnel/Negotiations shall have zero (0) P.T.A. members and zero (0) Citizen members. Personnel subcommittees established for the purpose of interviewing a Principal shall be permitted that particular school's P.T.A. President or president's designee to participate. Personnel



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subcommittees established for the purpose of interviewing for the Central Office shall invite the P.T.A Council President or designee to participate.

3. Public Relations and Strategic Planning shall have participation as follows:

- a. The committee will request one (1) member and one (1) alternate from each PTA, three (3) teachers, one (1) representing the elementary schools, one (1) representing the middle schools and one (1) representing the high school and three (3) citizens to become members of this committee. In addition, there will be three (3) board members assigned to this committee.

- b. The committee may select additional members for subcommittees to examine specific issues and prepare reports.

- c. Each member, with the exception of P.T.A. alternates, has voting authority. The P.T.A. alternates may vote only in the absence of the regular P.T.A. member.

- d. Teacher members will be selected cooperatively by the Superintendent and the O.B.E.A.

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- C. Standing committee meetings will be called by the committee chair. They will be scheduled on Tuesdays and Thursdays during the regular school year. Meetings on days other than the above may be scheduled after consultation with the President of the Board.
- D. The functions of the standing committees shall be as follows:
 1. Athletics/Health/Visual and Performing Arts:
Responsible for the overview of the elementary, middle and high schools' athletic programs and for the overview of the district's health program.
 2. Buildings, Grounds and Transportation:
Responsible for the overview of the districts' program related to the maintenance, care, and



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operation of its buildings, equipment and grounds and transportation. Determines the district's present and future capital and transportation needs.

1. Curriculum and Technology: Responsible for the district's curriculum and instructional programs and for the overview of the district's technology program.

4. Finance: Responsible for the overview of the district's financial program, including budget development and purchasing, consistent with the related policies.

5. Food Services: Responsible for monitoring the quality and effectiveness of the district's food service program.

6. Personnel/Negotiations: Responsible for the overview of the district's personnel program as it relates to its certified and noncertified staff. Responsible for collective bargaining with employee groups.

7. Policy: Responsible for reviewing the Board policies to ensure that all critical policies have been adopted; that all policies reflect current statutory and code requirements; and that all policies support the board's goals and objectives.

8. Public Relations and Strategic Planning: Responsible for monitoring the public relations efforts of the district to ensure the continuing and constructive cooperation of the district with parents, community organizations and institutions, the municipal government, representatives of business and industry and other members of the community. Responsible for making recommendations for the future needs of the district.



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