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A guide shall be prepared for each course of study approved by the Board of Education in order to direct and assist the professional staff toward the attainment of goals sought by that course of study.

Each course guide shall contain, as appropriate to the course of study:

1. Objectives of the course of study,
2. Concepts and skills to be taught,
3. Suggested materials and resources appropriate to the course,
4. Suggested methods of instruction, and
5. Evaluation criteria intended to test the extent to which learning objectives have been achieved.

Each teacher will use the curriculum guide as the core of the course he or she has been assigned to teach. No teacher shall be expected to implement every suggestion made in the guide, nor shall the guide constrain a teacher from the use of ingenuity in meeting the objectives of the guide, subject to the review of the principal.

The Superintendent shall be responsible for the preparation of course guides and shall develop a plan for such preparation which includes the participation of appropriate staff members and resource personnel, and may also include the participation of members of the community.

Copies of all current curriculum guides shall be kept on file in the assistant superintendents' offices, principals' offices, and in the municipal library, when practical.

N.J.S.A. 18A:33-1

Adopted: 29 April 1999

Revised: 27 June 2000

