

POLICY

OLD BRIDGE BOARD OF EDUCATION

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MAINTENANCE AND REPAIR

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The Board believes that a proper program of preventive maintenance is a requirement for efficient, economic building operation. The Superintendent is directed to maintain a proper preventive maintenance program and, in budget recommendations, to include adequate funds to sustain this program.

The Board directs the conduct of a continuous program of inspection and maintenance for the upkeep of all school buildings and equipment. Wherever possible and feasible, maintenance shall be preventive.

The Superintendent shall develop and implement such a maintenance program which shall include:

1. A regular summer program of facilities repair and conditioning;
2. The maintenance of a critical spare parts inventory;
3. An equipment replacement program.

The Assistant Superintendent for Business/Board Secretary shall develop procedures for providing routing maintenance and/or repair by school employees and, whenever necessary, for repair on complicated and specialized equipment to employ outside contractors. School employees shall be utilized, whenever feasible and economical, for the maintenance and repair.

School grounds will be maintained in a safe, functional, reasonably attractive condition. The Superintendent shall include in budget recommendation funds for the upkeep of grounds in the manner described by this policy.

The Assistant Superintendent for Business/Board Secretary shall develop and promulgate to the staff such rules as may be necessary for the ongoing maintenance and good order of the physical plants and for the expeditious repair of those conditions which threaten the safety of the occupants or the integrity of the plant. Said rules shall include the establishment of sound priorities among the requests for repairs received from building principals.



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Request for building improvements must be submitted by the principal to the Assistant Superintendent for Business/Board Secretary, in sufficient time for consideration for inclusion in the annual school budget.

N.J.S.A. 18A:18A-43; 18A:21-1
N.J.A.C. 6:8-2.9; 6:53-2.2

Adopted: 19 January 1999
Revised: 27 June 2000

