



## Acceptable Use of Technology Agreement – Grades 3 through 12

Please read the follow agreement together. This document and the rules and regulations set forth in Board Policy and Regulations on **Acceptable Internet Use**, Board Policy #2361 are available at [www.oldbridgedadmin.org](http://www.oldbridgedadmin.org). Additional information regarding the District-Provided Student Mobile Device Policy – Procedures and Information Handbook can be found on the Realtime Parent Portal.

### Statement of Purpose

The Old Bridge School District believes that all students should have access to technology when they act in a responsible, efficient, courteous and legal manner. Internet access and other online service, available to student and teachers, offer a multitude of global resources. Our goal in providing these services is to enhance the educational development of our students. All school Internet use is filtered and monitored. Acceptable uses of technology are devoted to activities that support teaching and learning. The following are our agreements about the use of technology in the schools of Old Bridge.

### Terms of Agreement

Using the computer correctly and responsibly is very important. I promise to follow these rules:

1. I will not harm other people or their work.
2. I will not damage, change or tamper with the hardware, software, settings or the network in any way.
3. I will not interfere with the operation of the network.
4. I will not use any form of electronic communication<sup>1</sup> to harass, intimidate or bully anyone.
5. I will use the computer, electronic devices, and the Internet only for educational purposes.
6. I will not share my passwords with another person. This includes any online education services.
7. I will not trespass in another's folders, work, or files.
8. I will notify an adult immediately if by accident I encounter materials which violate the rules of appropriate use.
9. I will obey copyright laws. I will properly cite sources.
10. I will not use my personal email account or any personal electronic device at school except with the permission of a staff member.
11. I will not waste limited resources such as disk or server space, bandwidth, or printing capacity.
12. I will use my own files or my own folder on the student server.
13. I am prepared to be held accountable for my actions and for the loss of privileges if these rules are violated.
14. I understand that the device and its accessory equipment (battery, power cord, etc.) are the property of Old Bridge Township Public Schools.
15. I understand that, unless I am otherwise instructed by my teacher, I must have my device with me and be ready for class.
16. I understand that if the device is damaged due to my neglect or carelessness, I am responsible for the cost of repair or replacement of the device.
17. I will not try to install or download any app/program to this device.

As part of 21<sup>st</sup> century learning, teachers and students will be using new Web tools such as blogs, wikis,

## Acceptable Use of Technology Agreement – Grades 3 through 12

podcasts, videocasts, and social networking (referred to below as Web projects). These technologies improve student communication and collaboration skills, provide a real audience, and extend learning beyond the classroom walls while building digital citizenship skills. The following terms and conditions related to these new Web tools.

1. I will act safely by keeping personal information out of my Web projects. I will not give out my family name, email address, home address, school name, city, country or other information that could help someone locate or contact me in person. I will not post identifying photos or videos.
2. I will treat blog and wiki spaces as I would a classroom space, and I will use appropriate and respectful language. I will only post on school-appropriate subjects. If I include pictures on any Web project, they will be appropriate.
3. If I post a link in any Web project, I will have read that information carefully to be certain that it is appropriate for the school community.
4. I understand that if I fail to follow these guidelines, I may lose the opportunity to take part in the project.

### Student User

I have read, I understand, and I will abide by the Old Bridge School District's Acceptable Use of Technology Agreement and the terms and conditions for Use of New Web Tools. I realize that violations may result in my loss of the network/email, and/or Internet access, disciplinary action per the Student Code of Conduct or Student Handbook and possible legal action.

### Parent/Guardian Permission

I have read this Acceptable Use Agreement and reviewed same with my child. I give my permission for my student to use the school district's network and hardware and access the Internet.

**If you do not consent to the terms set forth in this notice, please [CLICK HERE](#) to register non-compliance.**

---

<sup>1</sup>“Electronic communication” is a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular phone, computer, pager, iPods or other mp3, mp4 or audio-video players and cameras. NJ S-993.